

PUBLIC NOTICE

Public Notice is hereby given that the State of Delaware, Office of Management and Budget, is soliciting letters of interest from architectural/engineering teams for **Sussex Fire School Expansion**.

This project involves work to the Sussex Fire Marshal/Fire School building located at 22705 Park Avenue in Georgetown, Delaware. The existing facility consists of approximately 6,000 square feet and is split between the Technical Division of the Fire Marshal's office and the Fire School. Due to program growth of the two occupants and age of the facility (built in 1991), expansion and renovations are needed. This project involves an addition to the facility of approximately 4,700 SF with renovations to 3,000 SF of existing space. Expanded spaces include two (2) new 50 person classrooms, toilet rooms with lockers/showers, new lobby, Fire School office, and storage. Renovation work is necessary to bring the existing building up to current building and accessibility codes and provide adequate program space. A study was completed in 2009 for this project and will be provided to shortlisted firms.

Firms need to be prepared to immediately begin work on this project. The selected team will be required to have the typical building engineering disciplines on their team (structural and mechanical/electrical/plumbing MEP) as well as a civil engineering firm.

Interested firms shall submit five (5) copies of their replies on or before 4:00 p.m. on Friday, August 26, 2011, to Mark A. DeVore, P.E., Chief of Engineering and Operations, Division of Facilities Management, Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover, DE 19901.

Respondent bears the risk of late delivery. Any proposals received after the stated time will be returned unopened. Responses shall include:

- * demonstrated experience with projects of similar nature
- * organizational structure (personnel) established for the project including sub-consultants and previous experience (frequency) working with them
- * defined approach firm/team will implement
- * knowledge of sites and project requirements
- * geographical location of main or branch office that will be assigned the project
- * familiarity with public works (including work in the State of Delaware, the Delaware Code and other local requirements)
- * fees received by the firm for State of Delaware public works projects in the last five years (include breakdown)

The department seeks to apportion work equitably to interested and qualified firms. The above criteria will be used to select a firm to perform these services. The formal selection process can be found at http://dfm.delaware.gov/profsrv/documents/aeselect_proc.pdf . All information shall be submitted on GSA Forms 254 and 255, SF 330 or equivalent. Respondents are reminded that the project engineer and architect for this work must be registered in the State of Delaware. Selected firms who reply will be given notice of times and dates for scheduled interviews. Facsimile submittals are not acceptable.

END OF PUBLIC NOTICE